# ENCS 282 - Rubric for Grading Instructional Presentation (10%) Evaluation Grid

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Content** | **yes** | **partly** | **no** | **Comments** |
| Effectively prepares the viewer for the task (purposes and motivations, prerequisite knowledge and skills, equipment and materials) |  |  |  |  |
| Includes **all necessary steps** to complete the task. |  |  |  |  |
| Adds task appropriate precautionary statements—caution, warning, and danger |  |  |  |  |
| Provides supplementary explanation so readers understand motivations for and consequences of completing steps. |  |  |  |  |
| **Organization** | **yes** | **partly** | **no** | **Comments** |
| Organizes steps logically (linear or branching) |  |  |  |  |
| Groups steps under appropriate subheadings |  |  |  |  |
| Uses appropriate graphics (diagrams, video, animations, etc.) to support the verbal instructions. |  |  |  |  |
| Controls focus and amount of information to prevent overload. |  |  |  |  |
| **Style** | **yes** | **partly** | **no** | **Comments** |
| Uses a direct, conversational tone (not bookish, cluttered, or chatty) |  |  |  |  |
| Follows correct assignment objective and instructions |  |  |  |  |

**Grade: / 10**